



Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt
Hill Creek
Pepper Drive
Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

NOTICE OF SPECIAL MEETING of the BOARD OF EDUCATION

Written notice is hereby given in accordance with Government Code Section 54956 that the following special meeting of the Board of Education of the Santee School District will be held:

DATE: June 29, 2009
TIME: 6:00 P.M.
PLACE: Santee School District Educational Resource Center
9619 Cuyamaca St., Santee, CA 92071

The business transacted at the meeting shall be limited to the following:

A. OPENING PROCEDURES – 6:00 p.m.

1. Call to Order and Welcome
2. District Mission
3. Pledge of Allegiance

B. APPROVAL OF AGENDA

C. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item on this special meeting agenda. The Board has a policy limiting any speaker to five minutes.

D. PUBLIC HEARING

1. **2009-10 Santee School District Budget**

E. BUDGET WORKSHOP

1. **Budget Review**

- a. **Projected Budgets for 2009-10, 2010-11, and 2011-12**
Administration will provide a review of the District's 3-year projected budget.
- b. **Budget Reductions for 2009-10**
Administration will provide a review of the budget reductions that have been approved by the Board for 2009-10.
- c. **Budget Advisory Committee Recommendations**
Administration recommends the Board of Education review and discuss the Budget Advisory Committee's budget reduction recommendations. Action to implement any of the budget reduction recommendations is at the discretion of the Board.

(Continued on other side.)

BOARD OF EDUCATION • Dan Bartholomew, Dustin Burns, Allen Carlisle, Dianne El-Hajj, Barbara Ryan
DISTRICT SUPERINTENDENT • Lisbeth Johnson, Ed.D.

9625 Cuyamaca Street • Santee, California 92071-2674 • (619) 258-2300

F. DISCUSSION AND/OR ACTION ITEMS

1. **Review, Discussion, and Re-Adoption of 2009-10 Santee School District Budget**
Administration recommends the Board of Education adopted the Santee School District Budget for 2009-10 as presented in this item.

G. CLOSED SESSION

1. **Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)**

H. RECONVENE TO PUBLIC SESSION

I. ADJOURNMENT

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting.

Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

El-Hajj
 Burns
 Ryan
 Carlisle
 Bartholomew

CALL TO ORDER Item A.

1. Call to Order – 6:00 P.M.
2. District mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

APPROVAL OF AGENDA Item B

Agenda Items A., B.

PUBLIC COMMUNICATION Item C

During this time, citizens are invited to address the Board of Education about any item on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes.

PUBLIC HEARING Item D.

Public Hearings D.1. 2009-10 Santee School District Budget
Prepared by Karl Christensen
June 29, 2009

BACKGROUND:

The Board of Education is required by law to hold an official public hearing prior to discussion of the Adopted Budget. The budget document has been available for public review at:

Santee School District Skidmore Administration Center
9625 Cuyamaca Street
Santee, CA

The public hearing should convene and permit any interested citizens to raise questions or to provide input about the proposed adopted Budget of the District.

BUDGET WORKSHOP Item E.

BACKGROUND:

Over the last four months, the Board and Administration have been working to close a large budget gap created by the State's action to reduce funding for K-12 education. Decline of the Proposition 98 guarantee and associated actions by the Governor and Legislature to reduce both Revenue Limit and Categorical Programs resulted in significant reduction requirements for Santee School District.

During February and March, the Board enacted budget reductions and met again on June 2, 2009 to consider \$3 million more. At that meeting, an additional \$1.1 million in budget solutions were enacted. The District faces the possibility of further mid-year revenue reductions and apportionment deferrals if the trend of plummeting State revenues and corresponding declines to the Prop 98 guarantee continue.

Tonight, Administration will report on budget reductions and Budget Advisory Committee outcomes. Specifically, administration will present to the Board information on:

- Multi-year Projections for 2009-10, 2010-11, and 2011-12
- Budget Reductions for 2009-10, approved by the Board
- Budget Advisory Committee Recommendations

RECOMMENDATION:

Administration seeks direction from the Board of Education on next steps and timeline for addressing future budget and cash flow deficits. Any action taken is always at the discretion of the Board.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is more than \$2 million.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.1.
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**Budgetary Reductions and Revenue Enhancements
2009-10**

DRAFT

		Goal	Achieved		Remaining	
	Mid-Year Cuts Required	\$2,600,000				
	Mid-Year Reductions Actuals 08-09 (Bill's)		\$2,180,695	✓		
	Personnel Reductions in 08-09		\$295,146	✓		
	2008-09 Sub-Total	2,600,000	2,475,841		\$124,159	
	09-10 Cumulative Reductions Needed	2,700,000				
	Unbudgeted Approved Expenses	175,500				
	Additional Prop 98 Reductions	800,000				
	2009-10 Actual Reductions (Bill's)		512,972	✓		
	Personnel Reductions Approved for 2009-10 (Bill)		434,425	✓		
	2009-10 Sub-Total	3,675,500	947,397		2,728,103	Amt Remaining
\$1,133,655	2 Year Total	\$6,275,500	\$3,423,238	✓	\$2,852,262	-\$1,899,607
	Revised Remaining plus Budget Augmentation				\$3,033,262	
	Recommendations for Add'l Budget Augmentation					
	Math Consumables			✓	\$145,000	
	New Library System Savings (June 16th)			✓	\$36,000	
	Sub-Total Additional				\$181,000	
	Recommendations for Savings and Reductions		Potential Reduction Amount	Budget Calculations		
Personnel						
	1 2 FTE Spec Ed Res Teachers 2 X \$60,000	\$120,000	120,000	✓		
	2 1 FTE Speech & Language Spec (Absorbing/Attrition)	\$96,210	96,210	✓		
	3 1 FTE SDC Teacher in Staffing	\$60,000	60,000	✓		
	4 .6 FTE Reduction District Library Media Clerk II Attrition)	\$45,000	45,000	✓		
	5 4688 FTE Health Clerk @ CP	\$16,860	16,860	✓		
	6 .4063 FTE Secretary II @ CP (Attrition)	\$19,585	19,585	✓		
	7 1 FTE VP (1/2 each at CP and PA)	\$92,000	92,000	✓		
	8 1 FTE Coordinator (ERC)	\$114,000	114,000	✓		
	9 1 FTE Resource Teacher in ERC	\$85,000	85,000	✓		
	Sub-Total Personnel	\$648,655				

**Budgetary Reductions and Revenue Enhancements
2009-10**

DRAFT

Add'l Recommendations	Budget Reductions					
	10 IDMS Assessment System	\$48,000	48,000	✓		
	11 Reading Program savings if spread out	\$45,000	45,000	✓		
	12 Declining Card (Site Funding)	\$42,000	42,000	✓		
	13 GASB 34 OPEB Liability Payment Suspension	\$350,000	350,000	✓		
	Sub-Total Reductions	\$485,000				
	Sub-Total Additional Recommendations	\$1,133,655				
Aggressive Options						
	15 Furlough Days Certificated Non-Mgmt (1 day = \$135,389; Recommend 3 Days)			↔	pending - negotiated item	
	16 Furlough Days Classified Non-Mgmt (1 day = \$38,755; Recommend 3 days)			x	recommended excluding this option	
	17 Furlough Days Management Certificated (1 day = \$14,569; Recommend 3 days)			↔	pending - negotiated item	
	18 Furlough Days Management Classified (1 day = \$5,334; Recommend 3 days)			↔	pending - negotiated item	
	Sub-Total Furlough Days	\$0				
	21 Possible K-3 CSR increase somewhere between 1:22 to 1:25. Implement with some combination of retirement incentives, furlough days, and salary rollback to achieve necessary budget savings.			↔	additional research needed	

Budget Advisory Committee Approved Recommendations

Phones/Cell Phones	\$30,000	(done)
Software Maintenance	70,000	(done)
Shift Construction Management	150,000	(done)
Summer School	65,000	(done)
Paperless Environment	40,000	
Department Budget Reductions	45,000	
	<u>\$400,000</u>	

Phones - Switching to radios instead of cell phones it will save us air time
 Software Maintenance - Reducing or eliminating annual maintenance contracts
 Shift CM - Move costs of Facilities Director out of general fund
 Summer School - Eliminate summer school except for Special Ed.
 Paperless Environment - Expand to paperless communications/opt out availability

Other items that the Budget Advisory Committee is recommending

SDG&E Savings - \$4000 per new school no summer use	\$20,000	With no one going into the schools during the summer
Track SDG&E Savings		Will track savings to quantify the benefit of above item
Total	<u>\$20,000</u>	

Re-evaluating Office supplies contracts estimate 85,000 Will provide improved products and maximize site dollars

Recommend Board move forward

Transportation FCMAT Study	28,000	Requires Board Policy to have 2 start times
Solar Savings	500,000	Soft costs, would recognize year after installation

The BAC requests that the Board reconsider budget augmentation items

Unbudgeted Approved Expenses		
Unanticipated Staff Cost	\$45,000	
Reading	60,000	15,000 in 09-10, balance over three years
AVID	20,000	
Swim Program	10,000	
Canine Detection	500	
Spanish Classes	40,000	
Total	<u>\$175,500</u>	

Other items that the Budget Advisory Committee is looking at are:

SDG&E Savings - \$4000 per new school no summer use Renegotiating with Vendors after analysis of costs	20,000	With no one going into the schools during the summer Would vary by vendor but could produce a savings for district
Unifirst Uniform Services	7,000	Cancel service and have employees launder the shirts themselves; Can purchase shirts for \$2 - 3k annually if needed
Total	<u>27,000</u>	
Central Psychologist	90,000	Look into next year to evaluate the caseloads per psychologist
Transportation FCMAT Study	28,000	With 2 start times beginning in 10-11
Re-evaluating Office supplies contracts	85,000	Switching to Office Depot from Office Max
Solar Savings	500,000	Soft costs and would recognize the year following installation
Campus Aides	200,000	Will need to evaluate student/teacher ratio to maintain safety

DISCUSSION AND/OR ACTION Item F.

BACKGROUND:

On June 16, 2009, the Board of Education took action to adopt a 2009-10 District budget. Following the meeting, the County Office of Education reviewed the District's data files and highlighted further adjustments that needed to be made to account for required and optional Categorical Flexibility from the Restricted General Fund to the Unrestricted General Fund. In addition, projected expenditures for Special Education exceeded the available revenue, including the budgeted \$1 million contribution from the Unrestricted General Fund. Since these issues would likely affect the Fund Balance, the budget required further review, analysis, and refinement in order to present an accurate budget to the County and State. Presented for the Board's review, discussion, and re-adoption is the revised 2009-10 District budget.

The 2009-10 budget document details revenues and expenditures for:

- General Fund (03 – Unrestricted and 06 – Restricted programs)
- Child Development Fund (12)
- Cafeteria Fund (13)
- Deferred Maintenance Fund (14)
- Special Reserve Fund (17)
- Building Fund (21)
- Capital Facilities Fund (25)
- Enterprise Fund (63)

Revenue limit sources and other State-funded programs provide the greatest percentage of the general fund revenue. All anticipated and known revenues and expenditures for fiscal year 2009-10 are included in the budget document, including Federal stimulus funds that are known at this time. The 2008-09 actual amounts are estimated. Actual expenditure amounts will be included in the revised budget, following the finalization of a State budget for 2009-10 and completion of the year-end closing process.

- This budget was completed based on the Governor's May Revise which includes no cost of living adjustment (COLA) and substantial cuts to revenues.
- Since the District is on a single budget adoption cycle, this draft includes all assumptions as reported at this time. After the State budget is finalized, all necessary changes will be incorporated into a 2009-10 Revised Budget.

The District's 2009-10 budget document will be provided to the Board as a separate document. A copy is available to the public for review at the District Office. Copies will also be available for public review at the meeting. The financial information will be amended for the revised budget which will be brought for Board approval following finalization of the State budget and completion of the year end closing process.

RECOMMENDATION:

Administration recommends that the Santee School District Budget for 2009-10 be adopted as presented.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

All anticipated and known revenues and expenditures for 2009-10 are included in the budget document with revenues in the General Fund projected to be \$48.3 million.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item F.1.
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CLOSED SESSION Item G.

The Board will meet in closed session to discuss the following:

1. Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)

RECONVENE TO OPEN SESSION Item H.

ADJOURNMENT Item I.